

Application for Charitable Donation – 2024

Eligible Donees: Any individual, charity, welfare organisation, educational institution, sporting club or similar entity operating, in whole or in part, within the district. "District" refers to the areas surrounding Te Kauwhata, Meremere, and Rangiriri that can be serviced by Association Assets and any future extensions.

Ineligible Donees: Applications from local authorities, government departments, commercial entities, political parties, individuals, or organisations that breach the Human Rights Act, or that are not freely open to members from the whole community, or where the donation is wholly or partially for personal gain, will not be considered.

Applicant Information:

- **Official Name of Applicant:** _____
- **Charity Registration # (if applicable):** _____
- **Address:** _____
- **Name of Person Submitting Application:** _____
- **Contact Details: Phone:** _____ **Email:** _____
- **Amount Sought: \$** _____ . _____
- **Is there a deadline for receiving these funds? YES / NO. If YES, what date:** _____

Project Details:

1. **How does your organization intend to spend these funds?** Please provide full details, including the budget, names of suppliers, contractors, quotations received, etc.:

2. **Funds on Hand for Project: \$** _____
3. **Amount to be Raised from Other Fundraising: \$** _____
4. **Sources of Additional Funds (if any):**

(Add extra pages if necessary)

5. **Has an application been made to another donor for this project? YES / NO.**
If YES, please provide details:

Conditions of Donations (unless otherwise agreed in writing):

- TKWA reserves the right to impose conditions deemed appropriate on any donation.
- All donations must be spent within 180 days of receipt of funds. Copies of all invoices/receipts issued by suppliers for the agreed expenditure must be forwarded to TKWA within 180 days of receipt of funds.
- TKWA reserves the right to require any surplus or unspent funds to be returned.

Note: TKWA also reserves the right to request the auditor of the applying organisation to certify that this donation has been directly spent on the purposes outlined above.

Authorisation: This application must be signed and authorised by two representatives of your organization. By signing, the organisation agrees to the above conditions.

Signed: _____ **Signed:** _____

Full Name: _____ **Full Name:** _____

Position: _____ **Position:** _____

Contact Details: _____ **Contact Details:** _____

Submission Instructions: Please email or mail your completed application.

Closing date: 4:00 PM on Friday 8th October 2024